



SOCOTECO-I

SOUTH COTABATO I ELECTRIC COOPERATIVE, INC.
Brgy. Morales, City of Koronadal, South Cotabato 9506



Admin Memo No. 2025 - 24/10

DATE : 12 November 2025

TO : **ALL CONCERNED PERSONNEL**

THRU : **THE DEPARTMENT MANAGERS**

FROM : **THE GENERAL MANAGER**

SUBJECT : **INTERNAL QUALITY AUDIT REFRESHER COURSE TRAINING**

In preparation for the conduct of Internal Quality Audit for the year 2025 on November 21, 2025, the following employees are hereby directed to attend the **Internal Quality Audit Refresher Course Training on November 19–20, 2025, at Viajera Café and Dine, from 8:00 a.m. to 5:00 p.m.**

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| <p>CPD</p> <p>1 Darrel V. Sultan</p> <p>2 Rhandy F. Simbaya</p> <p>3 Gel Maine M. Conde</p> <p>4 Saile Marie P. Leal</p> <p>5 James Patrick O. Hare</p> <p>6 Donna Faye Kaytes Sua</p> <p>7 Jabar Hadji Usman</p> <p>8 Ferlyn Mae Mondejar</p> <p>9 Christian Jomark Soberon</p> <p>10 John Turno</p> <p>11 Christian Hare Polido</p> <p>12 Clyde Reyes</p> <p>TSD</p> <p>13 Michael N. Marcella</p> <p>14 Jefferson C. Gianzon</p> <p>15 Ziggid Darrel Acosta</p> <p>16 Albin Aguinaldo</p> <p>17 Ronnie John Castro</p> <p>18 Jeffry Velasco</p> <p>19 Mara Kristel Buenavista</p> | <p>ASD 2</p> <p>20 Willy B. Santander</p> <p>21 Cherry Ann Maquiling</p> <p>22 Juvy Marcella</p> <p>23 Junever Arves</p> <p>24 Gerald Supranes</p> <p>25 Nino Bonite</p> <p>FSD</p> <p>26 Ariel P. Cabinbin</p> <p>27 Franz Aluysiu Deflor</p> <p>28 Marife C. Gamo</p> <p>29 Rufina Fulgencio</p> <p>30 Susie Amor Neyra</p> <p>31 Sarah Jean Arceno</p> <p>IAD</p> <p>32 Steve George Armada</p> <p>33 Trisha Mae Loro</p> <p>34 Lemuel De Vera</p> <p>OGM</p> <p>35 Ivy Ciara Aquino</p> | <p>ASD 1</p> <p>36 Robert Kane Reyes</p> <p>37 Yvonne Mae Sortigosa</p> <p>38 Jenny Rose Docusin</p> <p>39 Charlie Gamo</p> <p>40 Anthony Aquino</p> <p>41 Christopher Jan De Panay</p> <p>42 Ma. Melanie Galaura</p> <p>ISD</p> <p>43 Elna Jean Bolivar</p> <p>44 Charade Paris</p> <p>45 Ceasar del Castillo</p> <p>46 Ian Gopiteo</p> <p>47 Michelle Epistola</p> <p>48 Krystin Jade Guisinga</p> <p>49 Benny Lou Wayas</p> |
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Your active participation and punctual attendance in this activity are highly required to ensure the successful conduct of the Internal Quality Audit.

This is for your information, reference and compliance


ENGR. RAFFEE EDSSEL B. EPISTOLA
 General Manager